



# MAHA VEER

## INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, Affiliated to JNTU, Hyderabad.

Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

## Disciplinary Committee

The Disciplinary Committee is to create awareness against and to prevent any ill incidents taking place in the campus. It shall be the duty of the Disciplinary Committee to ensure compliance with the provisions of UGC/AICTE Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary Squad in the prevention of in-disciplinary activity in the institution.

### **Objectives**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future

### **Responsibilities of Discipline committee**

- To maintain and enforce strict discipline within the college campus.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- To enforce total prohibition of cell phone usage by the students within the college campus. Please note that cell phone is prohibited in the college campus and if a student is found carrying a cell phone, it will be taken away and handed over to the Principal.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.



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- To ensure that all the students attend classes without bunking and prevent them from leaving the college early. Please note that no student can leave the college early without prior permission from the concerned authorities.
- Smoking is strictly prohibited in the college campus and ensures that this is being strictly followed.
- To ensure that students maintain complete silence in the library.
- To maintain proper discipline in the college canteen and student waiting room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
- If any indiscipline is found by any of the students, warn them on the first instance. Take disciplinary action based on the rules and regulations of the committee, if the pattern of misconduct continues.
- To assist the college anti-ragging committee in preventing ragging in the College and to spread anti-ragging campaign throughout the students community.

### **Specific Behavioral Guidelines**

- It is impermissible to let the students enter the classrooms before 9.00 am.
- It is impermissible to let the students enter the classroom during the breaks.
- It is impermissible to bring cellular phones to the college premises. For urgent calls, students can contact their parents through the class coordinator.
- It is not allowed for any student to leave the classroom without taking permission from the teacher.
- After breaks, students must go directly to their classrooms.



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- If the subject teacher does not reach his lesson on time or is absent, students must wait inside the classroom.
- Resting, napping or sleeping is not allowed inside the classroom.
- Homework assignments must be done as assigned on time.
- Students are not allowed to touch or keep dangerous or harmful objects.
- Students are not allowed to throw objects around the college.
- Students respect other's feelings – no teasing, name calling, swearing, etc.
- Students- respect other's person – no rough play, fighting, bullying, threats, harassing, etc.
- Students– respect other's property – no theft, vandalism, etc.
- Keep your college clean just as you would keep your house clean.
- Throw rubbish in the bin, keep the place clean always.

### **Classroom Rules**

- Arrive to class on time with the necessary equipment.
- Listen to teachers or other students without interruption.
- Complete all assignments on time.
- Treat the teacher and other students with respect.
- Keep hands and feet to yourself.
- Respect the property of the college.
- Respect the rights and property of others.
- Act in a safe and responsible manner.

### **Dress Code**

- Girls should put up the hairs neatly.
- Short trousers are not permitted.
- Boys not to come to college by wearing T-Shirts and Jean pants.
- Boys must keep their pants pulled up and use a belt if necessary. Pants are not to be dragging on the ground. Undershirts are to be tucked in at all times.



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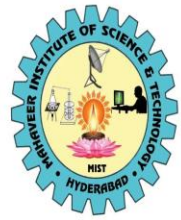
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### Mobile Policy

- Mobiles are prohibited within the college premises.
- Parents should discourage their children from bringing mobile phones to college.
- If a student is found using a mobile phone, for any purpose, the phone will be confiscated from the pupil.
- As a general rule, students are not allowed to use the cell phones except for emergencies, for this, students should request permission from the class in-charge to make a call from in-charge phone.

Committee Coordinator



Ref: MHVR/E3/IQAC/DC/22-23/1

Date: 08-11-2022

**Office Order**

The Disciplinary Committee is to create awareness against and to prevent any ill incidents taking place in the campus. It shall be the duty of the Disciplinary Committee to ensure compliance with the provisions of UGC/AICTE Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary Squad in the prevention of in-disciplinary activity in the institution.

**Disciplinary Committee:**

<b>S.NO</b>	<b>Name of the member</b>	<b>Department</b>	<b>Designation</b>
1	Dr. B.V Sankerram	Principal	Chairman
2	M.Devaraju	ECE	Coordinator
3	Dr.Nakkeeran	CSE	Member
4	Dr.Jaspal Kumar	ECE	Member
5	Dr.Rajender Reddy	EEE	Member
6	Dr.Dinesh Kumar	AERO	Member
7	Dr.Subbareddy	MBA	Member

**Functions of Disciplinary Committee**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future.

  
PRINCIPAL  
MAHAVEER  
INSTITUTE OF SCIENCE & TECHNOLOGY  
Bandlaguda, Hyd-500 005.

PRINCIPAL

Copy to

1. All Departments
2. Concern members
3. Secretary Information



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

MIST/DC/CIR/2022-23/2

25-11-2022

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 26-11-2023 at 10:00 a.m in Conference hall. All the committee members are requested to be present in the meeting on time to discuss the following points.

### **AGENDA**

1. Indisciplinary activity happened in the Dept. of CSE

Your's Sincierly,

**Committee Coordinator**

### **Copy to:**

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavgi, Hyderabad-500005

ESTD : 2001

26-11-2022

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. B.V Sanker Ram	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Dr.Nakkecran	CSE	Member	
4	Dr.Jaspal Kumar	ECE	Member	
5	Dr.Rajender Reddy	EEE	Member	
6	Dr.Dinesh Kumar	AERO	Member	
7	Dr.Subbareddy	MBA	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Pilli Rahul will be suspended from attending classes from 28-11-2022 to 03-12-2022
- Proper vigilance should be there on each and every student.
- Class in-charges to warn students not to do any indisciplinary activities and be aware of punishments.

**Committee Coordinator**

Copy to

1. Principal

2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

From

HoD,  
Dept. of CSE,  
MIST,  
Hyderabad.

To

The Principal,  
MIST,  
Hyderabad.

Sir,

Sub: Students – indisciplinary action – reg.

Student name, Pilli Rahul Mahendra bearing hall ticket number 21E31A6624 is studying in third year AI & ML, involved in indisciplinary activity that he fired cracker inside the class room on 14-11-22. In connection with this an enquiry was conducted along with video proof, and the student accepted the same. Kindly take indisciplinary action on the student to avoid like this in the future by anyone.

Thanking you,







Place: Hyderabad  
Date: 26-11-22

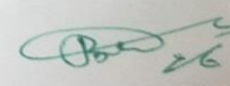


HoD/CSE

Discipline committee members:

All HoDs

1. 
2. Dr. Sangial Kr. 
3. Dr. M. Rajendar Reddy 
4. 
5. 
- 6.
- 7.
8. 

Based on the findings of the enquiry committee the student of B.Tech 3rd yr AIML Mr Pilli Rahul Mahendra with H.T.No 21E31A6624 is suspended from attending class work from 28-11-2022 to 3-12-2022  26/11/22



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### SUSPENSION ORDER

Student name, Pilli Rahul Mahendra bearing hall ticket number 21E31A6624, studying in third year AI & ML is suspended from the attending classwork from 28-11-2022 to 3-12-2022 based on the order of principal dated 26/11/2022.

Head of the Department  
Head of the Department  
Computer Science & Engineering  
Vyasapuri, Bandlaguda  
Post:Keshavgiri,Hyderabad-500005  
Telangana, India



### Office Order

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#### Disciplinary Committee:

S.NO	Name of the member	Department	Designation
1	Dr. B.V Sanker Ram	Principal	Chairman
2	M.Devaraju	ECE	Coordinator
3	Nakka Mahesh	AERO	Member
4	K Sai Pradeep	CIVIL	Member
5	Saikumar Sagar Mamidi	CIVIL	Member
6	Swapna Mandala	IT	Member
7	Sunitha Dasari	ECE	Member
8	Prasanth	ECE	Member
9	Guguloth Hathiram	EEE	Member
10	Nagaraju	H&S	Member
11	Pramodha Holy Star	MBA	TPO, Member
12	T. Rama Latha	H&S	Librarian,Member

#### Functions of Disciplinary Committee

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future

  
PRINCIPAL  
MAHAVEER  
INSTITUTE OF SCIENCE & TECHNOLOGY  
Bandlaguda, Hyd-500 005.  
PRINCIPAL

Copy to

1. All Departments
2. Concern members
3. Secretary Information



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MIST/DC/CIR/2022-23/1

08-07-2022

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 12-07-2022 at 10:00 a.m in board room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2022-23.

### **AGENDA**

1. Orientation program to be done according to JNTUH instructions and schedule
2. Students are leaving the college early without prior permission from the concerned HOD.
3. Students to visit library according to their library hours.
4. Any other points for discussions with the permission of Chair.

Your's Sincierly,

**Committee Coordinator**

### **Copy to:**

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

12-07-2022

The following are the members attended for Disciplinary Committee meeting .

Name of the member	Department	Designation	Signature
Dr. B.V Sanker Ram	Principal	Chairman	
M.Devaraju	ECE	Coordinator	
Nakka Mahesh	AERO	Member	
K Sai Pradeep	CIVIL	Member	
Saikumar Sagar Mamidi	CIVIL	Member	
Swapna Mandala	IT	Member	
Sunitha Dasari	ECE	Member	
Prasanth	ECE	Member	
Guguloth Hathiram	EEE	Member	
Nagaraju	H&S	Member	
Pramodha Holly Star	MBA	TPO, Member	
T. Rama Latha	H&S	Librarian, Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Security persons are to be informed not to allow any student out without permission from concerned department HOD.
- Librarian has to identify the students and inform to their HOD and give the punishment as not to enter in to the library and not to issue any books to them for one month from that date.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members





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MIST/DC/CIR/2021-22/1

30-07-2021

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 02-08-2021 at 11:00 a.m in Zoom meeting. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2021-22.

### AGENDA

1. Students are not attending internal examinations which are conducting by their Department.
2. Students are not maintaining minimum attendance of 75%.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

### Copy to:

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

02-08-2021

The following are the members attended for Disciplinary Committee meeting.

S.NO	Name of the member	Department	Designation	Signature
1	Dr. B.Nageswararao	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Kucharlapathi Deepthi	H&S	Member	
4	Ponna Srinivas Kumar	H&S	Member	
5	Ramesh Dudipala	CIVIL	Member	
6	Babu Raveendran	MECH	Member	
7	Bomma Bharath Kumar	EEE	Member	
8	Surendar Guguloth	ECE	Member	
9	Jayasree Mukku	H&S	Member	
10	Pratibha Mallu	H&S	Member	
11	T. Rama Latha	Librarian	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Exambranch of concerned Department has to find the reason and council them for the importance of internal examination marks.
- Make the students to maintain required attendance in the class.
- Those who don't maintain the required attendance, they have to be detained.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



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MIST/DC/CIR/2020-21/2

02-02-2021

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 04-02-2021 at 11:00 a.m in Zoom meeting. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2020-21.

### AGENDA

1. Students are not attending internal examinations which are conducting by their Department.
2. Students are not maintaining minimum attendance of 75%.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

**Committee Coordinator**

### Copy to:

1. Principal
2. All HOD's and Committee Members



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04-02-2021

The following are the members attended for Disciplinary Committee meeting.

S.NO	Name of the member	Department	Designation	Signature
1	Dr. B.Nageswararao	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Kucharlapathi Deepthi	H&S	Member	Deepthi
4	Ponna Srinivas Kumar	H&S	Member	Srinivas
5	Ramesh Dudipala	CIVIL	Member	Ram
6	Babu Raveendran	MECH	Member	B. Raveendran
7	Bomma Bharath Kumar	EEE	Member	Bharath
8	Surendar Guguloth	ECE	Member	Surendar
9	Jayasree Mukku	H&S	Member	Jayasree
10	Pratibha Mallu	H&S	Member	Pratibha
11	Dr. K.Kiran Kumar	TPO	Member	Kiran
12	T. Rama Latha	Librarian	Member	T. Rama Latha



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Exambranch of concerned Department has to find the reason and council them for the importance of internal examination marks.
  
- Those who don't maintain the required attendance, they have to be detained.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005.

MIST/DC/CIR/2020-21/1

20-07-2020

### CIRCULAR

It is to inform that Disciplinary Committeemeeting will be held on 22-07-2020 at 10:00 a.m in Zoom meeting. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2020-21.

### **AGENDA**

1. Students are leaving the college early without prior permission from the concerned HOD.
2. Students' chit chatting in the library.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

**Committee Coordinator**

### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

22-07-2020

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. B.Nageswararao	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Nakka Mahesh	AERO	Member	
4	K Sai Pradeep	CIVIL	Member	
5	Saikumar Sagar Mamidi	CIVIL	Member	
6	Swapna Mandala	IT	Member	
7	Sunitha Dasari	ECE	Member	
8	Archana Kamireddy	ECE	Member	
9	Guguloth Hathiram	EEE	Member	
10	Pratibha Mallu	H&S	Member	
11	Dr. K.Kiran Kumar		TPO, Member	
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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Security persons are to be informed not to allow any student out without permission from concerned department HOD.
  
- Librarian has to identify the students and inform to their HOD and give the punishment as not to enter in to the library and not to issue any books to them for one month from that date.

**Committee Coordinator**

Copy to

1. Principal

2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

MIST/DC/CIR/2019-20/2

27-02-2020

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 01-03-2020 at 11:00 a.m in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2019-20.

### AGENDA

1. Students coming late to the class.
2. Students are misbehaving with faculty.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

**Committee Coordinator**

### Copy to:

3. Principal
4. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

01-03-2020

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. B.Nageswararao	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Kucharlapathi Deepthi	H&S	Member	
4	Ponna Srinivas Kumar	MECH	Member	
5	Ramesh Dudipala	EEE	Member	
6	Babu Raveendran	MECH	Member	
7	Bomma Bharath Kumar	IT	Member	
8	Surendar Guguloth	ECE	Member	
9	Jayasree Mukku	H&S	Member	
10	Pratibha Mallu	H&S	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Students will not be allowed to class for First hour, and ask them to stay outside the class and listen to the lecture.
  
- The student has to give apology to the concerned faculty in the presence of HOD, and inform to parents of the student.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005.

MIST/DC/CIR/2019-20/1

30-07-2019

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 01-08-2019 at 11:30 a.m in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2019-20.

### **AGENDA**

1. Students using mobile phones in the classroom when the lecture is going on.
2. Students belongs to one department are entering into other department.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

01-08-2019

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	M Khaleel Ullah Khan	ECE	Member	
4	Pramoda Holly Star	MBA	Member	
5	Archana K S	ECE	Member	
6	Babu Raveendran	MECH	Member	
7	Sreenivas Reddy Malyala	CSE	Member	
8	Surendar Guguloth	ECE	Member	
9	Nayakanti Saraswathi	EEE	Member	
10	Sahithi Godavarthi	H&S	Member	
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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005.

### MINUTES OF MEETING

Principal welcomed all the committee members.

- Concerned faculty has to handover him/her to class in charge and the mobile has to seize and keep in the custody of HOD, and inform to parents to come to college within a day.
  
- The student has to take permission from HOD of other department before entering in to any class of other department for informing about any activity which is going to happen in their department.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



Ref: MHVR/E3/IQAC/DC/2019-20/1

Date: 30-01-2019

**Office Order**

The Disciplinary Committee is to create awareness against and to prevent any ill incidents taking place in the campus. It shall be the duty of the Disciplinary Committee to ensure compliance with the provisions of UGC/AICTE Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary Squad in the prevention of in-disciplinary activity in the institution.

Disciplinary Committee:

S.NO	Name of the member	Department	Designation
1	Dr. K.S.S.S.N Reddy	Principal	Chairman
2	M.Devaraju	ECE	Coordinator
3	Archana Kamireddy	ECE	Member
4	V Ramakrushna	H&S	Member
5	T Saikiran	IT	Member
6	Pudota Manju Rani	H&S	Member
7	Siddi Srinivas	IT	Member
8	Balupari Mounika	CSE	Member
9	Saraswathi Soujanya	ECE	Member
10	O.Lakshmi Narayana	MBA	Member
11	Dr. K.Kiran Kumar	TPO	Member
12	T. Rama Latha	Librarian	Member

**Functions of Disciplinary Committee**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future

*K. S. S. S. N. Reddy*

PRINCIPAL

Copy to

1. All Departments
2. Concern members
3. Secretary Information



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

MIST/DC/CIR/2018-19/2

30-01-2019

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 03-02-2019 at 12:30 pm in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2018-19.

#### **AGENDA**

1. Outsiders are entering in to the college campus and Hostel.
2. Misbehaving boys students towards girl students.
3. Making student benches bad in look by throwing food waste during lunch houe.
4. Any other points for discussions with the permission of Chairman.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

03-02-2019

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	<i>K.S.S.S.N Reddy</i>
2	M.Devaraju	ECE	Coordinator	<i>M.Devaraju</i>
3	Archana Kamireddy	ECE	Member	<i>Archana</i>
4	V Ramakrushna	H&S	Member	<i>Ramakrishna</i>
5	T Saikiran	IT	Member	<i>Saikiran</i>
6	Pudota Manju Rani	H&S	Member	<i>Manju</i>
7	Siddi Srinivas	IT	Member	<i>Siddi</i>
8	Balupari Mounika	CSE	Member	<i>Mounika</i>
9	Saraswathi Soujanya	ECE	Member	<i>Soujanya</i>
10	O.Lakshmi Narayana	MBA	Member	<i>LN</i>
11	Dr. K.Kiran Kumar	TPO	Member	<i>Kiran</i>
12	T. Rama Latha	Librarian	Member	<i>T.Rama Latha</i>





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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005.

### MINUTES OF MEETING

Principal welcomed all the committee members.

- Security persons are to be given strict instructions not to allow any student without our college ID card.
- Hostel warden has to check any unauthorized student is entering into the hostel.
- Misbehaving boys students with girls students to be handed over to the girls protection cell in the campus.
- Students are to be told to take lunch in their waiting rooms or in the canteen.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



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MIST/DC/CIR/2018-19/1

28-08-2018

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 30-08-2018 at 11:30 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2018-19.

#### **AGENDA**

1. Students are not wearing proper dress.
2. Throwing waste papers and waste material in the class rooms and in the college campus.
3. Any other points for discussions with the permission of Chairman.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

30-08-2018

The following are the members attended for Disciplinary Committee meeting .

NO	Name of the member	Department	Designation	Signature
	Dr. K.S.S.S.N Reddy	Principal	Chairman	
	M.Devaraju	ECE	Coordinator	
	Naveen Dubbaka	AERO	Member	
	V Ramakrushna	H&S	Member	
	T Sasikiran	IT	Member	
	Dr. V. Gunasekhar Reddy	ECE	Member	
	Patlolla Vamshidhar Reddy	MECH	Member	
	Dr M.Suresh	CSE	Member	
	Saraswathi Soujanya	ECE	Member	
0	O.Lakshmi Narayana	MBA	Member	
1	Dr. K.Kiran Kumar	TPO	Member	
2	T. Rama Latha	Librarian	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Inculcating a sense of discipline, belongingness and commitment of the students by observing a dress code.
- The students must wear formal dress while on college campus.
- Students shall use only dustbins which were placed in the class rooms and at different places in the campus.

**Committee Coordinator**

Copy to

1. Principal

2. All HOD's and Committee Members



Ref: MHVR/E3/IQAC/DC/2018-19/1

Date: 11-01-2018

**Office Order**

The Disciplinary Committee is to create awareness against and to prevent any ill incidents taking place in the campus. It shall be the duty of the Disciplinary Committee to ensure compliance with the provisions of UGC/AICTE Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary Squad in the prevention of in-disciplinary activity in the institution.

**Disciplinary Committee:**

<b>S.NO</b>	<b>Name of the member</b>	<b>Department</b>	<b>Designation</b>
1	Dr. K.S.S.S.N Reddy	Principal	Chairman
2	M.Devaraju	ECE	Coordinator
3	Dr. Visvesvara Rao.B	ECE	Member
4	J Shiva Kumar	MECH	Member
5	T Saikiran	IT	Member
6	Dr. V. Gunasekhar Reddy	ECE	Member
7	V Mallesh	AERO	Member
8	G .Somasekhar	CSE	Member
9	G.K. Shanmukh Dev	MECH	Member
10	O.Lakshmi Narayana	MBA	Member
11	Dr. K.Kiran Kumar	TPO	Member
12	T. Rama Latha	Librarian	Member

**Functions of Disciplinary Committee**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future

  
PRINCIPAL

Copy to

1. All Departments
2. Concern members
3. Secretary Information





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MIST/DC/CIR/2017-18/2

20-01-2018

**CIRCULAR**

It is to inform that Disciplinary Committee meeting will be held on 22-01-2018 at 11:30 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2017-18.

**AGENDA**

1. Student involvement in Criminal activity or violation of law and order in the campus.
2. Identifying student by their ID cards. Rules of wearing ID cards.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

**Copy to:**

1. Principal
2. All HOD's and Committee Members



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22-01-2018

The following are the members attended for Disciplinary Committee meeting .

S.N O	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Dr. Visvesvara Rao Bheemarasetty	ECE	Member	
4	J Shiva Kumar	MECH	Member	
5	T Saikiran	IT	Member	
6	Dr. V. Gunasekhar Reddy	ECE	Member	
7	V Mallesh	AERO	Member	
8	G.Somasekhar	CSE	Member	
9	G.K. Shanmukh Dev	MECH	Member	
10	O.Lakshmi Narayana	MBA	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
12	T. Rama Latha	Librarian	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- Students involving in criminal activities and violation of law and order to be handed over to the Police.
- Every student must carry his/her ID card everyday while attending classes and ID cards are mandatory for lending books from the library.
- The students should produce ID card whenever demanded by the authorized persons in the College.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



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MIST/DC/CIR/2017-18/1

11-07-2017

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 14-07-2017 at 11:00 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2017-18.

#### **AGENDA**

1. Scribbling on classroom walls.
2. Stealing Cell phones, money from students bags when the students kept their bags out of the lab.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

14-07-2017

The following are the members attended for Disciplinary Committee meeting .

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Dr. Visvesvara Rao Bheemarasetty	ECE	Member	
4	D Karuna Kumari	EEE	Member	
5	T Saikiran	MECH	Member	
6	G Prem Kumar Reddy	EEE	Member	
7	V Mallesh	AERO	Member	
8	G.Somasekhar	CSE	Member	
9	G.Rajya Lakshmi	CSE	Member	
10	G Surendar	ECE	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
12	T. Rama Latha	Librarian	Member	





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### MINUTES OF MEETING

Principal welcomed all the committee members.

- By checking CC camera footage, find the student and impose fine and council him/her by class incharge.
- Identifying the student who is responsible for that theft and recover the stolen things and also suspension of the student for 10 days from the college.
- Strict instructions to be given students not to bring cell phones and keep the money in your own custody.

Your's Sincierly,

**Committee Coordinator**

Copy to

1. Principal

2. All HOD's and Committee Members



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MIST/DC/CIR/2016-17/2

13-02-2017

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 15-02-2017 at 11:30 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2016-17.

#### **AGENDA**

1. Students are parking their vehicles as their wish, not in a proper manner.
2. Damaging electrical fittings in the class rooms.
3. Any other points for discussions with the permission of Chair.

Your's Sincierly,

**Committee Coordinator**

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgi, Hyderabad-500005.

15-02-2017

The following are the members attended for Disciplinary Committee meeting.

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	M.Devaraju	ECE	Coordinator	
3	Dr. Visvesvara Rao Bheemarasetty	ECE	Member	
4	D Karuna Kumari	MECH	Member	
5	T Saikiran	IT	Member	
6	G Prem Kumar Reddy	EEE	Member	
7	T.Ravibabu	CIVIL	Member	
8	Venkateswarlu Kaya	ECE	Member	
9	G.Rajya Lakshmi	CSE	Member	
10	Jyothirmai	IT	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
12	T. Rama Latha	Librarian	Member	



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

### MINUTES OF MEETING

Principal welcomed all the committee members.

- Security persons to be instructed to look after the parking of students vehicles in proper manner.
- By checking the CC camera footage find the culprit and impose fine in Rs. according to the damage he/she made.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

MIST/DC/CIR/2016-17/1

17-08-2016

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 19-08-2016 at 10:30 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2016-17.

#### **AGENDA**

1. Students are seen in the canteen even after classes are started.
2. Students sitting in the bus when classes are going on.
3. Roaming around the campus while classes are going on.
4. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members





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Vyasapuri, Bandlaguda, Post: Keshavgi, Hyderabad-500005

19-08-2016

The following are the members attended for Disciplinary Committee meeting.

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	Dr. V. Gunashekhar Reddy	ECE	Coordinator	
3	A Nanda Gopal Reddy	IT	Member	
4	R.Naveen Kumar	AERO	Member	
5	T Saikiran	MECH	Member	
6	Dr. N.M Panda	H&S	Member	
7	T.Ravibabu	MECH	Member	
8	G.santoshkumar	CIVIL	Member	
9	G.Rajya lakshmi	EEE	Member	
10	Jyothirmai	EEE	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
12	T. Rama Latha	Librarian	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- No admission to the canteen for students when classes started.
- Bus drivers are instructed not to allow any student in to buses when classes are going on. Drivers are responsible if it happens again even after giving instructions to the drivers.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

MIST/DC/CIR/2015-16/2

23-01-2016

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 25-01-2016 at 11:00 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2015-16.

#### **AGENDA**

1. Indiscipline behavior in the class by students.
2. Students are coming late to the campus.
3. Roaming around the campus while classes are going on.
4. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005.

25-01-2016

The following are the members attended for Disciplinary Committee meeting

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	Dr. V. Gunashekhar Reddy	ECE	Coordinator	
3	A Nanda Gopal Reddy	IT	Member	
4	Gk Shanmukh Dev	MECH	Member	
5	T Saikiran	CIVIL	Member	 Sai Kiran
6	Dr. N.M Panda	H&S	Member	 Panda
7	T.Ravibabu	AERO	Member	 T. Ravi
8	Ch. B. Nagalakshmi	IT	Member	 Nagalakshmi
9	G.Rajya Lakshmi	ECE	Member	 Rajya
10	G. Ranga Reddy	AERO	Member	 Ranga
11	Dr. K.Kiran Kumar	TPO	Member	 Kiran
12	T. Rama Latha	Library	Member	 T. Ramalatha



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MINUTES OF MEETING

Principal welcomed all the committee members.

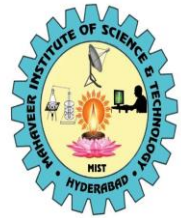
- Counseling the student by concerned department HOD and Inform to their parents.
- Finding out the reason and take action according to the reason.

**Committee Coordinator**

Copy to

1. Principal
2. All HOD's and Committee Members





**Office Order**

The Disciplinary Committee is to create awareness against and to prevent any ill incidents taking place in the campus. It shall be the duty of the Disciplinary Committee to ensure compliance with the provisions of UGC/AICTE Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary Squad in the prevention of in-disciplinary activity in the institution.

**Disciplinary Committee:**

S.NO	Name of the member	Department	Designation
1	Dr. K.S.S.S.N Reddy	Principal	Chairman
2	Dr. V. Gunashekhar Reddy	ECE	Coordinator
3	Dr. M. Suresh	CSE	Member
4	GK Shanmukh Dev	MECH	Member
5	Dr. R.V Amarnath	EEE	Member
6	Dr. N.M Panda	H&S	Member
7	T.Ravibabu	EEE	Member
8	CH. B. Nagalakshmi	IT	Member
9	CH. Swethamber	CIVIL	Member
10	G. Ranga Reddy	AERO	Member
11	Dr. K.Kiran Kumar	TPO	Member
12	T. Rama Latha	Librarian	Member

**Functions of Disciplinary Committee**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students
- To initiate model actions against students involved in indisciplinary activities
- To initiate steps to reduce violence, confrontation in future

  
PRINCIPAL

Copy to

1. All Departments
2. Concern members
3. Secretary Information



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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005

MIST/DC/CIR/2015-16/1

20-06-2015

### CIRCULAR

It is to inform that Disciplinary Committee meeting will be held on 22-06-2015 at 10:00 am in Board Room. All the committee members are requested to be present in the meeting on time to discuss the following points for the academic year 2015-16.

#### **AGENDA**

1. Review of Committee activities.
2. Awareness for students of first year on discipline to be maintained in the college campus.
3. Discussion on disciplinary action to be taken on students on the misconduct.
4. Any other points for discussions with the permission of Chair.

Your's Sincierly,

Committee Coordinator

#### **Copy to:**

1. Principal
2. All HOD's and Committee Members



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Vyasapuri, Bandlaguda, Post: Keshavqiri, Hyderabad-500005.

22-06-2015

The following are the members attended for Disciplinary Committee meeting.

S.NO	Name of the member	Department	Designation	Signature
1	Dr. K.S.S.S.N Reddy	Principal	Chairman	
2	Dr. V. Gunashekhar Reddy	ECE	Coordinator	
3	Dr. M. Suresh	CSE	Member	
4	GK Shanmukh Dev	MECH	Member	
5	Dr. R.V Amarnath	EEE	Member	
6	Dr. N.M Panda	H&S	Member	
7	T.Ravibabu	EEE	Member	
8	CH. B. Nagalakshmi	IT	Member	
9	CH. Swethamber	CIVIL	Member	
10	G. Ranga Reddy	AERO	Member	
11	Dr. K.Kiran Kumar	TPO	Member	
12	T. Rama Latha	Librarian	Member	



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### MINUTES OF MEETING

Principal welcomed all the committee members.

- By conducting Orientation program, the first year students will get the awareness of the discipline in the campus.
- According to the college norms and rules the students have to be punished.

Committee Coordinator

Copy to

1. Principal
2. All HOD's and Committee Members